

**STANDING RULES  
CACTUS WREN DECORATIVE ARTISTS CHAPTER  
SOCIETY OF DECORATIVE PAINTERS**

**MOTTO: "WE ARE AWARE; WE DO CARE; WE DO SHARE"**

1. The financial records and the budget shall be kept on a calendar year basis from January 1 to December 31.
2. The budget shall be presented and approved during a meeting in the first quarter of each year.
3. The dues for each member shall be \$15.00 per calendar year. The dues for business members shall be \$20.00 per calendar year. New members joining during the months of June through September will pay \$7.50.
4. Non-resident members of the Society and non-member guests may visit this Chapter no more than two meetings annually.
5. Regular meetings are normally held monthly with the exception of July and August. (3/2010)
6. All materials needed for Cactus Wren Decorative Artists sponsored activities should be purchased whenever possible from a member shop.
7. Door prize donations are limited to \$10.00 per item. Shop owners and members are encouraged to donate their own paintings. However, members who hesitate to do this may donate other prizes such as art supplies, books or other tole related items
8. A paint-in is a class of three to six hours. Member's fee is \$5.00 each, non-member's fee is \$7.50 each to CWDA. Teachers are asked to donate their time: however, they will be given \$30.00 per class to help defray expenses. (3/2005)
9. The member's fee for a Charity paint-in is \$10.00: \$5.00 for the designated charity and \$5.00 for CWDA.
10. Teachers for Getaway will be given \$30.00 per class, regardless of the length of the class. (3/2005; amended 11/2008)
11. A seminar is a class of at least six or more hours. Teachers are compensated for this and fees are set accordingly.
12. Seminars sponsored by the Chapter will be open to non-members only after any waiting list is depleted and/or there is an opening. The fee for non-members will be \$15 more than the fee for members. (4/2000; amended 3/2010)
13. All paint-ins and seminars must be approved by the Board of Directors and/or membership. All teachers booked must be approved by the Board of Directors prior to the signing of the mandatory contract.

14. Procedural Rules: If any member has a request, suggestion or complaint needing attention or action by the Board of Directors, the following is suggested:
  - a. Contact the President or, if unavailable, the officer of the Board succeeding in authority, and inform the officer of the nature of the concern, followed immediately by a complete, detailed written explanation and account of same.
  - b. The President may invite the member to the next Board meeting or may call a special Board meeting if deemed necessary.
  - c. Other members, committees, etc. involved may also be invited to present views to the Board.
  - d. The Board shall take action on the concern to solve it in a fair and equitable manner.
15. A grant may be presented annually to the 1<sup>st</sup> Vice President/President Elect for the purpose of attending the Annual Meeting and Convention of the Society. Monies received will cover registration, transportation and Leadership Conference. If the 1<sup>st</sup> VP/P Elect is unable to attend, the grant may be offered to another officer in proper succession. The officer receiving this grant must attend the President's Party, the Chapter Meeting and the General Meeting and shall provide a report to the Chapter at the next regular meeting. The grant shall include per diem in the amount of 75% of the hotel fees at a Conference hotel if staying alone, 100% of her share of hotel fees at a Conference hotel if sharing a room OR \$125.00 a day, whichever is greater, not to exceed 6 days. (9/2007; amended 5/2009)
16. A grant may be presented annually to all elected officers who are registered for Convention to attend the Leadership Conference if they so desire.
17. Election of officers shall normally be held each year in the fall.
18. A memorial amount of \$100.00 will be sent to the DAC for any current Cactus Wren member who has passed away. (11/2006)
19. The DAC is an official charity of CWDA by a raffle technique. (11/2007)
20. The cost of the DAC raffle item/s will be deducted from the amount of ticket sales prior to sending the donation to the DAC. There is a budget of \$200 for the purchase of raffle item/s. (2/2010)
21. The Chapter's video screen, projector and other monitoring system are to be stored in our air-conditioned rented storage unit (11/2008).
22. The chapter's laptop and case is to be used by the current Treasurer for his/her duties as Treasurer. (6/2007)
23. One twelfth of the proceeds of the Christmas Party Chinese Auction/Rent Raffle is to be donated to the meeting facility for each month that no rent was paid. (9/2009)
24. These Standing Rules may be amended by a majority of the voters at any meeting in which a quorum is present.

Revised & updated December 2010